



## **Membership Rules**

### **Rules & Responsibilities**

The Hertfordshire Concert Band has been established for over 35 years thanks to the significant personal commitment and dedication of its Members and the hard work of the management committees. In an effort to maintain the Band's reputation and to aid future development, this document details the Rules & Responsibilities associated with Membership.

### **Attendance**

Attending rehearsals is critical but it is understood that both business and personal commitment sometimes clash and that conflicts sometimes occur. It is requested that members should not miss more than 3 rehearsals a term, up to a maximum of 9 for the year (January to December). Please note this is guidance and not a target, and in agreed circumstances there is some flexibility in the rules. Please discuss with the musical director and committee.

The committee and musical director are aware that other commitments may get in the way of rehearsals any member who is aware in advance of dates they cannot make, notice should be given. Due to the size of the Band, email notification is strongly preferred. This notification should be sent to both [bandmanager@hertfordshireconcertband.co.uk](mailto:bandmanager@hertfordshireconcertband.co.uk) and [chairman@hertfordshireconcertband.co.uk](mailto:chairman@hertfordshireconcertband.co.uk). The last weekly rehearsal before a concert is mandatory. Anticipated absence from a mandatory rehearsal must be discussed with the Musical Director and the Committee in advance. A weekly register is taken throughout the term.

### **Rehearsal Etiquette**

Rehearsals start promptly. We are guests of the Eden House so please arrive in plenty of time such that you are seated, organised and ready to play at 7:45pm. Mobile phones should be switched to silent and their use should be kept to an absolute minimum during rehearsals in order not to distract others and the Musical Director. It is preferable that their use is limited to the breaks, as details given by the Musical Director are relevant to all. As a courtesy, avoid talking while the Musical Director is talking or rehearsing other sections.

### **Subs/ Ticket Payments**

Subs are £32.00 due by the end of each term:- January, April and September. Payment by bank transfer is preferred. If payment is a problem due to financial hardship, the Member should speak with any Committee Member in strict confidence.

### **Concerts**

Afternoon and Evening concert dress code: All black. Black shirts and black trousers for men. Knee-length black skirts, trousers, or dresses for women.

While it is important to keep the concert floor as clear and tidy as possible, it is understood that valuables may need to be taken on stage. These items should be as unobtrusive as possible.

### **Loaned Instruments**

Percussion instruments owned by the HCB will be available for use during rehearsals and concerts.

### **Rehearsal Venue**

The Band is privileged to have access to the Eden House at a preferential price. It is critical that nothing is done to jeopardise this. Arriving on time is an imperative to save disturbing the security guards.

### **Joining and Re-auditioning**

All new Members would ideally need to be of a grade 5/6 standard. The Committee/Musical Director is at liberty to audition any current member should they deem it necessary.

### **Music**

It is the responsibility of the Member to keep music and the folder it is stored in, in good condition.

Sheet music used by the Band is often either borrowed or purchased at large expense. Originals and copies should only be marked in pencil. If a Member must miss a rehearsal, music should be left behind the week before or the Member must ensure that it is made available. The cost to replace music which has been lost or damaged by a Member will be the responsibility of the Member.

### **Child Protection**

HCB does not admit children under the age of 16.